

Paul M. Nelson

m: 022 674 6614 e: paul@imagebaby.com web/portfolio: www.imagebaby.com

Objective

After a successful year on a working holiday in New Zealand, I am now seeking a more permanent and professional role where I can utilize my creative, technical and customer service skills in a team environment.

Work Experience

The Godley Hotel and Resort - Lake Tekapo, New Zealand

Food & Beverage staff, Front of House

July – Nov. 2010

Worked with a small hospitality team providing excellent restaurant and bar service in onsite restaurant and for privately held functions. Assisted in kitchen and housekeeping duties as required.

Franz Josef Glacier Country Retreat - Franz Josef, New Zealand (Work Exchange)

Reception/Tourism/Waitstaff/Kitchen

May – June 2010

Performed a wide range of hospitality tasks including: front of house/reception, serving guests in onsite restaurant, kitchen hand, providing tourism information and booking activities for guests, general housekeeping/cleaning duties. Produced marketing video for website.

Ake Ake Vineyards - Kerikeri, New Zealand (Work exchange)

Vineyard and Winery Assistant

March 2010

Worked directly with vineyard owner to produce boutique wines. Harvested grape crops, cleaned and prepared casks, bottled finished wines. Assisted with estate and winery tasks as needed.

Te Makiri Cottage - Waiheke, New Zealand (Work Exchange)

General help/catering staff

Feb. 2010

Worked with homeowners to maintain rental property. Cooked meals, performed general landscaping duties and general labor as needed. Assisted in catering and served guests at an island wedding reception.

Motion, Inc. - Hartford, CT USA

Director of Photography/Editor/Technology Specialist

2005 - 2010

Working as DP and cameraman, produced high quality video content for clientele ranging from Fortune 500 corporations to small not for profit organizations and for broadcast. Edited video content using non-linear editing systems. Responsible for project management and developing strong customer relationships. Managed in-house and outsourced media replication. Maintained company computer systems, internet services and website.

Libraries Online, Inc. - Middletown, CT USA

Network Support Technician

2000 - 2004

Upon promotion from computer operator, provided customer support to a large, diverse computer network including phone, remote and on-site assistance. Installed and maintained servers, network components, computers and peripherals. Investigated and developed cost

effective, creative solutions to technology problems. Assisted clients with technology planning, and communicated with vendors on their behalf. Managed web services including DNS, web hosting and email. Designed and maintained company website.

Computer Operator

1998 - 2000

Reporting to the Systems Manager, aided in supporting user base, participated in after hours standby rotation, produced weekly bulk mailings, monitored daily operations, aided in telecommunications network migration and solved problems as they arose.

Newington Public Library - Newington, CT USA

Children's Reference Librarian

1998 - 2001

Worked with the head of children's services to provide reference assistance in a busy public library. Aided children with use of computers including internet, word processing and educational games. Supervised department on nights and weekends.

- Won regional web design award for custom navigation graphics

John Casablancas Modeling and Career Center - Berlin, CT USA

Photographer/Instructor

1999 - 2000

Taught various modeling classes to students ranging in age from toddler to retiree. Conducted individual and group photo shoots to help students become comfortable in front of the camera, bolster their self-confidence and supplement their portfolios.

Video Bookcase - Plainville, CT USA

Customer Service/Cashier

1996 - 1999

Responsible for opening/closing procedures, operated cash register and computer equipment, answered customer questions, maintained accurate inventory, organized store stock.

Plainville Public Library - Plainville, CT USA

Library Assistant

1990 - 1998

Worked with the children's librarian to provide an exciting array of children's programming to the community. Shared reference and circulation duties. Supervised department operations on nights and weekends. Maintained library computers. Designed and edited library publications including the monthly newsletter and special projects.

- Received Connecticut Library Association 1996 Publication Award for Outstanding Library Publication: Best Thematic Project
- Received Connecticut Library Association 1997 Award for Outstanding Library Public Relations

Skills

- Excellent communication and customer service – developing strong client relationships
- Creative problem solver
- Reliable and independent
- Commitment to providing outstanding and courteous service
- Proficient in all versions of Windows and Mac OS X
- Adobe Creative Suite Applications
- Non-Linear Editing Systems – Avid Media Composer, Adobe Premiere, Final Cut

- Wordpress blogging platform

Interests

Music: Performance (guitarist) and attending live shows, Outdoor sports: Hiking, biking, canoeing/kayaking, camping, tennis, Geocaching, Arts and literature, Computers and technology, Cooking and entertaining, Travel and learning about new cultures, Still and motion photography, Co-producer/contributor of www.illuminatedvagabond.com

Education

B.A. (Bachelor of Arts in English with Minor in Science), 1996
Central Connecticut State University, USA

References: Available upon request